

# PAYOR'S AUTHORIZATION FOR PRE-AUTHORIZED DEBITS



**1. Payor's Name & Address (please print)**

I/We warrant and represent that the following information is accurate.

Member Name		Company Name (if using a business account)	
Street Address			
City	Province	Postal Code	
( )		( )	
Telephone	Extension	Fax	

Name of Payor's Financial Institution (the "Processing Institution")

Street Address

City Province Postal Code

Account Number

I/We have attached a specimen cheque marked "VOID" to this payor authorization (the "Authorization").

I/We will inform the Payee, in writing, of any change in the information provided in this section of the Authorization prior to the next due date of the pre-authorized debit (PAD).

**2. Payee's Name and Address:**

ASSOCIATION OF BC FOREST PROFESSIONALS  
330 - 321 WATER ST  
VANCOUVER, BC V6B 1B8

3. I/We warrant and guarantee that all persons whose signatures are required to authorize withdrawals from the Account have signed the Authorization below and that all persons signing this Authorization are empowered to enter into this agreement.

4. I/We hereby authorize the Payee to issue Pre-Authorized Debits (as defined in Rule H4 of the Rules of the Canadian Payments Association) (the "PAD") drawn on the Account.

5. The Payee may issue a PAD monthly in a dollar amount up to a maximum of \$\_\_\_\_\_ (see reverse of form for monthly amounts).

6. I/We agree that if any of the scheduled monthly withdrawals does not clear the bank, the full balance becomes due and demandable.

7. I/We agree that the information contained in the Authorization may be disclosed to Royal Bank of Canada as required to complete any PAD transaction.

8. I/We understand and accept the terms of participating in this PAD plan.

Company Name (if applicable)

Authorized Signature

Authorized Signature

## Paying Dues on a Monthly Basis

In 2001, Council authorized the introduction of a new facility that allows ABCFP members to remit payment of annual dues on a monthly basis. This facility, commonly known as pre-authorized payments or debits, allows one to make regularly scheduled payments by authorizing a pre-determined amount to be charged directly to the bank account of his/her choice.

Members wishing to make use of this payment feature must provide the necessary authorization by completing and returning the reverse side of this form within the time frame noted below. This service is performed electronically to facilitate the input/output of a vast quantity of data; therefore, the submission of post-dated cheques is not permitted.

Further, members should take note of the following terms and conditions that will apply:

- Credit cards cannot be used; only bank accounts.
- A surcharge of \$12.32 will be assessed to recover the costs of providing this service. This amount must be paid along with the amount of your annual dues. See below for the monthly amount that applies to each membership category.
- The authorization form, on the reverse side of this page, must be fully completed, signed and received, with cheque specimen, at the association office **no later than November 15, 2011**. Incomplete or incorrectly returned forms will be returned and will not be considered received until they are correctly completed. All forms received after November 15, 2011 will not be accepted and the member will not be allowed to pay via this method. No exceptions will be made.
- Monthly payments will be debited to bank accounts on the first day of each month commencing December 1, 2011.
- This authorization is applicable only for the 2012 fiscal year. A new authorization is required for each subsequent year.
- A fee of \$30.00, plus HST, will be assessed for any returned items (i.e. NSF).
- Receipts and membership cards will not be issued until the annual fee is paid in full.
- This facility is subject to all the terms of the membership renewal policy.
- This service is not available when members are applying for a change in membership status.

In completing section 5 of the authorization form, please note the following monthly amounts that apply to each membership fee. These amounts are inclusive of the surcharge and HST.

Monthly Amounts	
RPF	\$48.72
RFT	\$45.87
Retired	\$4.88
FP	\$44.77
FIT & AS-FIT	\$40.72
TFT	\$39.01
ATC/ATE	\$15.03
LL	\$50.49
TPF & VPF	\$59.84

Please ensure to enclose a copy of a specimen cheque with the authorization form and to have the appropriate signature(s) on the form.