



# Notice to the Profession

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## Change in Enrolment, Registration and Membership Policy

Effective Date: February 17, 2000

This section repeals and replaces the wording currently in the *Enrolment Registration and Membership Policy*. Please file this notice in your Professional Manual with your copy of the policy.

### Background:

The Board of Examiners and Council wish to advise the profession of a change to section 5.3.1 of the Enrolment, Registration and Membership Policy. This section deals with reinstatement of enrolled members who have voluntarily resigned from the association.

The revised wording for this section is included below.

#### 5.3.1. Reinstating After a Voluntary Resignation

As an enrolled member, you are entitled to resign from the Association at any time during your enrollment period so long as by doing so you do not breach the *Foresters Act* or the ABCPF bylaws, or policies and procedures. **If you resign, you will lose two months of post enrollment work experience for each month, or portion thereof, you are off the membership rolls.**

If you were a member in good standing who resigned voluntarily, you have 36 months from the date of your resignation to apply for reinstatement. To apply, you should make a written application addressed to the Registrar or Deputy Registrar requesting reinstatement. You must include a detailed work history or *curriculum vitae* which describes your activities since you resigned. You will also have to:

1. Pay a reinstatement fee and the applicable current annual fees (which may be pro-rated); and
2. Meet any new entrance requirements introduced while you were off the Rolls of the ABCPF.

Once reinstated, you must complete any outstanding educational and/or work experience requirements before being eligible to write the Registration Examination.

If you resign and have been off the membership Rolls for more than 36 months, you cannot reinstate your enrolled membership status. Rather, you must make a new application to enroll with the Association. You will be required to:

1. Gain the prescribed work experience under the guidance of a sponsoring forester all over again. This means that you will not be given credit for work experience undertaken under your former enrollment period; and
2. Have your educational requirements reassessed by the Board of Examiners which may require you to take additional or re-take certain coursework and may impose such other terms and conditions on your application as it deems necessary.

### **Effect of the Change:**

The effect of this change is that an enrolled member who resigns his or her membership will lose credit for post-enrollment work experience at a rate of two month's worth of experience for each month or part month he or she is off the membership rolls.

The Board of Examiners has noted a growing trend in which enrolled members with course requirements left outstanding stay on the rolls long enough to get their work experience requirement satisfied but then apply to change their status to resigned members status until such time as they can address their coursework. These members continue to work in their employment positions – often obtained by virtue of the fact that they are ABCPF members or are working towards registration – and engage in practice as defined in the *Foresters Act*. Council, acting in consultation with the Board of Examiners, has directed that the policy be revised as represented above and passed a motion instituting this change during its February 17-18, 2000 meeting.

In passing this motion, Council notes that there are a number of options available to enrolled members who may be facing economic difficulties or who are having difficulty finding appropriate courses to satisfy their subject area deficiencies. Any member facing financial difficulties may contact the association through either the Registrar or the Manager of Finance and Administration to explore the possibility of flexible payment plans or, in particularly dire situations, fee abatements. Members who are approaching the end of their maximum enrollment period and who still require coursework are entitled to apply to the Board of Examiner for an extension.